



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE
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PDTATAC/bjw

27 September 2002

CIVILIAN TRAVEL DETERMINATION

TO: SEE DISTRIBUTION

**SUBJECT: CAP Item 27-02(E) -- Pet Transportation Expenses and CAP Item 48-02(E) --
Miscellaneous Expense Allowance--Dogs, Cats & Other House Pets**

1. **SYNOPSIS:** The attached change, which combines subject CAP items conforms the JTR to the FTR to include "pet transportation charges" and "other house pets" as part of miscellaneous expenses covered by the MEA due to relocation. This change is part of the Federal Travel Regulation Amendments 98 and 108, that was effective February 19 and September 13, 2002 respectively.
2. This revision is scheduled to appear in printed change number 446, dated 1 December 2002.

S. W. WESTBROOK
Director

Attachment:
As stated

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JTR PROPOSED CHANGE

JTR, par. C9000 is revised to read:

C9000 GENERAL

The purpose of MEA is to reimburse various costs (e.g., moving household furnishings/appliances and other residence-relocation expenses) associated with an authorized/approved PCS/TCS residence relocation. See Chapter 10 for specific costs associated with mobile home relocation transportation expenses. ***An advance of MEA funds is not authorized.*** Examples of reimbursable costs include:

(Editor Note: No change in Items 1 through 6.)

6. rental agent fees customarily charged for securing housing in foreign countries;
7. pet quarantine charges (B-206538, September 14, 1982) ***excluding*** medicine/medical care, grooming, and similar fees for services that are a part of routine pet care;
8. ***(Effective 19 February 2002)*** transportation of pets (cats, dogs, ***(Effective 13 September 2002)*** and other house pets) ***(FTR 302-16.1)***; ***Note: Other animals (horses, fish, birds, various rodents, etc.) are excluded because of their size, exotic nature, or restriction on shipping, host country restrictions and special handling difficulties.***
9. required removal/installation by host country law of automobile parts (such as tinted windows or special lights (56 Comp. Gen. 53 (1976))); and
10. similar items.

NOTE: See DSSR, sections 241.2d and 242.4 for authority to reimburse an employee for a lease penalty expense incurred for early termination of a lease in the U.S. or a foreign area incident to a transfer to or from a foreign area.